

# **MISSOURI ANIMAL CONTROL ASSOCIATION**

## **EXECUTIVE BOARD MEETING MINUTES**

**January 15,2025 at 10:00 AM.**

**The meeting was conducted via Zoom and was called to order at 10:00 AM.**

### **BOARD MEMBERS PRESENT**

**Matt Allen \_X\_      Christina Elmore \_X\_      Karen Griggs \_A\_      Holly Bowie \_X\_  
Steve Norman \_X\_      Maureen Keedwell \_X\_      Michael Layton \_A\_      Jamie Williams \_X\_  
Sara Spease \_X\_      Troy Schneider \_X\_      Alyssa Norsworthy \_X\_      Beth Gillespie \_X\_  
Stephanie Bugbee \_X\_**

### **BOARD MEMBERS ABSENT**

**Karen Griggs and Michael Layton were absent. Alyssa Norsworthy made a motion to Excuse Absent Board Members. Sara Spease seconded the motion, and it was unanimously approved.**

### **MEMBER AND GUEST ATTENDANCE**

**There were no guests in attendance.**

### **CONSENT AGENDA**

**made a motion to accept the agenda as presented. seconded the motion, and it was unanimously approved.**

### **PREVIOUS MEETING MINUTES APPROVAL**

**Previous meeting minutes were reviewed. Maureen Keedwell made a motion to accept the minutes as written. The motion was seconded by Steve Norman, and unanimously approved.**

### **MEMBERSHIP'S COMMENTS**

**There were no membership comments.**

## **EXECUTIVE OFFICER'S REPORTS**

### **President's Report:**

President Matt Allen noted that several committees have been very busy since we last met. He wanted to thank Holly Bowie for the immense amount of work on the website and Hollie and Sara Spease for getting the payments established. Stephanie Bugbee, we need a profile picture for the website. Email to Hollie Bowie. MAAL reached out in reference to a table at Humane Days and Troy Schneider will be speaking about this later. Matt is stressing the importance of timely response to his emails, so he knows that things are getting handled.

### **Vice President's Report:**

Vice President Christina Elmore advised that her and Holly put in for scholarships for the Humane Expo. Supposed to find out starting today to see if they got the scholarships. Holly has been working on the speaker forms for the conference and Christina saw they were up and going. It was shared on Facebook and will continue to share. Focusing on the Animal Control side more than the shelter side. If anyone has suggestions, please let her know. Thank you to everyone for completing the form for the hotel rooms for conference as this allowed us to book the rooms at the Chateaux. Each board member will be responsible for payment of your room. Christina advised she will be sharing a link for the rooms soon for people to start registering. Have been working with Chateaux on electricity, internet, and other behind the scenes items. Thank you to Holly for the hard work on the website, thank you to Sara and Holly for work on the payments. Has heard feedback from different people about the website and they are really like it.

### **Secretary's Report:**

Secretary Karen Griggs advised that an email address was set up for the secretary's computer. This will allow any future secretary access to the computer instead of setting up a personal or work email to the computer. The email address is [macasecretary0@gmail.com](mailto:macasecretary0@gmail.com).

### **Treasurer's Report:**

Treasurer Sara Spease reported \$24,134.28 in the main account; \$8,310.24 in the certification account, while Paypal and the Stripe account have a zero balance. Sara has been helping Holly Bowie with website payments. They are continuing to have issues with the webhooks. Sara advised we received notice that the PO Box payment was due at the end of the month. Spread sheets for the new year were made. Sara will be sending everything to the CPA by the end of the month. Sara advised that she paid Missouri Municipal League, but the check has not cleared the bank yet. Christina Elmore made a motion to accept the Treasurer's Report as presented and Alyssa Norsworthy seconded the motion. It was unanimously approved.

## **COMMITTEE CHAIR REPORTS**

### **Awards:**

Maureen Keedwell advised she has not received any nominations yet as it is still early. This year's theme will be western.

### **Academy (Certification):**

Maureen Keedwell advised she has been busy. Next week JT will be hosting the in-house certification class for St. Louis. 17 people signed up. Has ordered supplies for Ellen Stark and getting it ready for JT. Next certification course is April 2-4 in Republic. Working on November certification in Jefferson City and has reached out to Matt and Mollie to use their conference room. Date has not been set yet. Working on getting people together on the committee. Ellen Stark and Cheyenne Gilroy are already on the committee. Maureen has spoken to Nicholas Ledbetter and he should let her know soon if he can be on the committee. Matt and Mollie are instructors, and she recommends JT Taylor to be an instructor. Maureen asking if anyone knows of someone that would be interested in being an instructor. It was discussed that it was a good idea to have several speakers for the certification course.

### **Constitution and Bylaws:**

Jamie Williams and Michael Layton had nothing new to report.

### **Legislation:**

Troy Schneider advised that Matt Allen got him in contact with Aslynn. January 8<sup>th</sup> was the first day of the 2025 Legislative session. MAAL invited MACA to table at Humane Days, April 16<sup>th</sup> from 10:00 AM – 2:00 PM. Troy will be attending and invited us to attend. Several Bills are in this legislative session that we are watching. They are: Cross-Reporting: SB 65 which was written by MAAL and MACA approved, Healthy Pets Act: HB185 which is MACA approved. Drones: HB209 which MACA disapproves, Disposition Process: HB489 which MACA disapproves, and Micro Shelters: HB586 which MACA disapproves.

### **Historian and Photographer:**

Jamie Williams reported that he had nothing new.

### **Membership:**

Alyssa Norsworthy reported that we currently have 169 members which includes 15 lifetime members. We received a \$30 payment from Booneville Animal Shelter but show there are two current employees. Booneville Animal Shelter did contact her back and she will be

mailing them out an additional invoice. Alyssa will be sending out past due notices on February 1 for people who still haven't paid. This will be done via mail and email.

**Nominations:**

Michael Layton said he had nothing new to report. Matt Allen requested board members to be thinking of names to bring to the table for nominations.

**Scholarships:**

Karen Griggs reported that she was in the process of writing up a proposal for Symrise, which is a company that makes products that go into food, including pet food. Symrise requested a proposal to take in front of their board. Matt Allen requested that we have several options on the website for people to choose from when they submit for a scholarship. Conference fees, lodging, and both were options. Holly Bowie made the change to the website.

**Exhibitors/Grants:**

Steve Norman reported nothing new on grants. He got all the paperwork together for the exhibitors and sent it to Holly Bowie who updated the information to the website. Steve will start sending out paperwork to exhibitors and sponsors. He did send information to potential new exhibitors as soon as he received the dates for this year's conference and is hoping to hear something soon. Matt Allen suggested Steve be involved in the Symrise with a possible sponsorship. Steve sent information to Karen Griggs.

**Social Media:**

Stephanie Bugbee advised that she will start working on doing posts on Facebook.

**Mini MACA:**

Troy Schneider advised a Mini-MACA is scheduled May 20<sup>th</sup> in Sedalia. JT Taylor will be teaching with focus on animal handling and professional report writing. Troy is working on the flyer to get it updated. Troy's shelter will be providing lunch. Sara Spease will check to see if there is availability at KC Pet Project for another Mini-MACA. Matt Allen requested that we space out the second mini-MACA for later in the year. Matt also suggested that we check for other speakers for other classes/topics. Discussion on making current hot topics as training topics.

**Branding:**

Holly Bowie nothing to report.

### Website:

Holly Bowie advised that she has everything up. She has been working with Steve Norman on exhibitor/sponsor pages. Holly is thinking about adding President Matt Allen and Vice-President Christina Elmore to the forms, so they know when you get exhibitor/sponsors. Holly is working on creating a payment product to where the sponsor can put in any dollar amount. She also advised created the speaker form with the help of Christina Elmore. The speaker form is currently only set up for the Conference but can be added to the other courses on the website. Holly and Sara Spease have been working on the payment portion, and they are working. If they do not work, then Holly can send links to everyone for payments until they get the payment issue fixed. Holly stated that web hooks are how one application talks to another application. There is an issue with them, and it just takes a while to work through them. Holly updated the menu on the website. Holly is requesting each committee chairperson go through their page on the website to make sure everything is correct and works appropriately. Matt Allen advised he couldn't find the certification bylaws. Holly advised they are listed but in an odd spot and she will move them to an easier to find location. Matt suggested to move to academy page.

### Merchandise:

Beth Gillespie starting to look at different items, different places for quantity and prices. Matt requested Beth bring 3-5 new items to view at the next couple of in person meetings.

## **OLD BUSINESS**

### St. Louis Academy Update:

Maureen Keedwell provided JT with the information for hotel room and JT was going to make the reservations under his hotel pass for discounted prices for himself and Molly.

## **NEW BUSINESS**

### Secretary Griggs Requests MACA Specific Email Address:

Already discussed. Secretary Griggs advised that she received notification on the computer of McAfee being expired on the computer and asked if it needed to be updated. Sara Spease advised that we have never paid for it so we don't need to.

### Amending November Meeting Minutes:

Removing comments made by a MACA member as an investigative topic and not something that needs to be quoted in the minutes. President Matt Allen advised we need a motion to amend the comments. Maureen Keedwell made a motion to amend the minutes. Christina Elmore seconded, with the motion passing.

## **NEXT MEETING SCHEDULE**

**Next meeting will be an in person meeting on Thursday, March 6<sup>th</sup>, 2025, at 10:30 AM at Shakespeare's Pizza, 3911 Peachtree Dr, Columbia, MO 65203.**

**Zoom meeting scheduled for Thursday, April 10<sup>th</sup>, 2025, at 10:00 AM.**

## **ADJOURNMENT**

**Christina Elmore made a motion to adjourn, which was seconded by Alyssa Norsworthy. The motion was unanimously approved. President Matt Allen adjourned the meeting at 11:07 AM.**

**Respectfully submitted,**

***Karen Griggs***

**Karen Griggs  
Executive Secretary**